

Existing NRSWA Work Volumes and Estimated Number of Permits

Category 0-2 and Traffic Sensitive Streets													
Current NRSWA Notification Regime Volumes			Estimated Number of Permits per Year										
Actual Volumes by Works Category Type			Estimated Number of Permits by Activity Type										
Works Category	No. of Notified Street Works per Year		Activity Type	Permit Applications	Permits Required for Remedial Works	Cancelled/ Abandoned Works	Allowance for Phased Works	Total Permits					
Major	29		Provisional Advance Authorisation	29	N/A	N/A	6	35					
			Major	29	4	5	6	34					
Standard	137		Standard	137	21	17	28	169					
Minor with Excavation	245		Minor	540	86	101	105	630					
Minor without Excavation	295												
Urgent	223		Immediate	301	57	51	61	368					
Special Urgent	0												
Emergency	78												
Remedial Works	168												
Cancelled/Abandoned Works	174												
Sub Total		1007						Sub Total	1036	168	174	206	1236

Category 3-4 Non-Traffic Sensitive Streets									
Current NRSWA Notification Regime Volumes			Estimated Number of Permits per Year						
Actual Volumes by Works Category Type			Estimated Number of Permits by Activity Type						
Works Category	No. of Notified Street Works per Year		Activity Type	Permit Applications	Permits Required for Remedial Works	Cancelled/ Abandoned Works	Allowance for Phased Works	Total Permits	
Major	341		Provisional Advance Authorisation	341	N/A	N/A	68	409	
			Major	341	10	9	68	410	
Standard	547		Standard	547	61	52	111	667	
Minor with Excavation	1183		Minor	1723	389	527	317	1902	
Minor without Excavation	540								
Urgent	818								
Special Urgent	0		Immediate	1131	192	178	229	1374	
Emergency	313								
Remedial Works	652								
Cancelled/Abandoned Works	766								
Sub Total			3742						
Sub Total			4083	652	766	794	4763		
TOTAL			4749						
TOTAL			5119	820	940	1000	5999		

Estimated Number of Permit Variations			
Category 0-2 and Traffic Sensitive Streets			
Estimated Number of Permit Variations per Year			
Estimated Number of Permit Variations by Activity Type			
Activity Type	Total Number of Permits	Permit Variation (%)	Total Number of Permit Variations
Provisional Advance Authorisation	35	N/A	N/A
Major	34	20%	7
Standard	169	10%	17
Minor	630	5%	32
Immediate	368	5%	18
Sub Total	1236	N/A	74

Category 3-4 Non-Traffic Sensitive Streets			
Estimated Number of Permit Variations per Year			
Estimated Number of Permit Variations by Activity Type			
Activity Type	Total Number of Permits	Permit Variation (%)	Total Number of Permit Variations
Provisional Advance Authorisation	409	N/A	N/A
Major	410	20%	82
Standard	667	10%	67
Minor	1902	5%	95
Immediate	1374	5%	69
Sub Total	4763	N/A	313

Hourly Rate Calculation

Personnel Type	Annual Salary	National Insurance (%)	Pension (superannuation) (%)	Working hours/annum	Employee Overhead Rate	Final Hourly Rate	Total Annual Cost
Street Works Officer	28968	13.8	15.6	1643	1.6	£37	£59,975
Street Works Coordinator	31383	13.8	15.6	1643	1.6	£40	£64,975
Traffic Manager	33795	13.8	15.6	1643	1.6	£43	£69,969

Total Employees Required

Category 0-2 and Traffic Sensitive Streets

Street Works Officers							
	PAA	Major	Standard	Minor	Immediate		TOTAL
Hours per Permit	0.66	1.82	1.21	0.66	0.38		4.73
Total Permits	35	34	169	630	368		1236
Total Hours	23	61	204	416	142		5845
No. of Posts Required	0.01	0.04	0.12	0.25	0.09		0.51
Employee Costs	£837	£2,231	£7,453	£15,178	£5,166		£30,866

Street Works Coordinators							
	PAA	Major	Standard	Minor	Immediate		TOTAL
Hours per Permit	1.42	2.60	1.52	0.67	0.67		6.87
Total Permits	35	34	169	630	368		1236
Total Hours	49	87	258	419	245		8495
No. of Posts Required	0.03	0.05	0.16	0.26	0.15		0.64
Employee Costs	£1,947	£3,458	£10,199	£16,589	£9,701		£41,894

Traffic Managers							
	PAA	Major	Standard	Minor	Immediate		TOTAL
Hours per Permit	0.70	1.27	0.62	0.21	0.14		2.94
Total Permits	35	34	169	630	368		1236
Total Hours	24	43	106	129	52		3632
No. of Posts Required	0.01	0.03	0.06	0.08	0.03		0.22
Employee Costs	£1,035	£1,817	£4,500	£5,511	£2,210		£15,072

Category 3-4 Non-Traffic Sensitive Streets

Street Works Officers							
	PAA	Major	Standard	Minor	Immediate		TOTAL
Hours per Permit	0.68	0.96	0.63	0.40	0.46		3.13
Total Permits	409	410	667	1902	1374		4763
Total Hours	277	395	420	769	632		14919
No. of Posts Required	0.17	0.24	0.26	0.47	0.38		1.52
Employee Costs	£10,120	£14,407	£15,323	£28,061	£23,072		£90,983

Street Works Coordinators							
	PAA	Major	Standard	Minor	Immediate		TOTAL
Hours per Permit	0.68	1.36	0.67	0.45	0.40		3.55
Total Permits	409	410	667	1902	1374		4763
Total Hours	278	556	448	850	550		16924
No. of Posts Required	0.17	0.34	0.27	0.52	0.33		1.63
Employee Costs	£11,004	£21,992	£17,722	£33,597	£21,735		£106,050

Traffic Managers							
	PAA	Major	Standard	Minor	Immediate		TOTAL
Hours per Permit	0.40	0.59	0.24	0.09	0.09		1.41
Total Permits	409	410	667	1902	1374		4763
Total Hours	165	242	158	177	119		6706
No. of Posts Required	0.10	0.15	0.10	0.11	0.07		0.52
Employee Costs	£7,007	£10,297	£6,736	£7,526	£5,071		£36,638

TOTALS

Street Works Officers	2.03	£121,849	Street Works Officers
Street Works Coordinators	2.28	£147,944	Street Works Coordinators
Traffic Managers	0.74	£51,710	Traffic Managers
TOTAL NO. OF EMPLOYEES REQUIRED	5.05	£321,503	TOTAL EMPLOYEE COSTS

ALLOWABLE COST CALCULATION TEMPLATE - Category 0-2 and Traffic Sensitive Streets

Task Ref.	Permit Task	Permit Task Description	Personnel	Activity Designations												Notice Regime Reduction (%)								
				Provisional Advanced Authorisation				Major Permit Application				Standard Permit Application					Minor Permit Application				Immediate Permit Application			
1	PERMIT DATA VALIDATION CHECK	Data validation of received permit application data and associated information for compliance with the Technical Specification for ETon prior to entry into the Local Street Works Register.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 0.0 0.0 0.5	0.0 0.0 0.0 0.5			1.0 0.5 0.5 0.5	0.5 0.5 0.5 1.5			1.0 0.5 0.0 0.5	0.5 0.5 0.0 1.0			1.0 0.5 0.0 0.5	0.5 0.5 0.0 1.0			1.0 0.5 0.0 0.5	0.5 0.5 0.0 1.0			50% 0% 0%
2	PERMIT DATA CONTENT CHECK	Scrutiny of the permit application data content to verify it is an authentic submission with adequate information that will enable a full assessment of the permit application.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 2.0 1.0 1.6	2.0 1.0 1.0 1.6			2.0 2.0 0.5 1.6	2.0 1.6 0.5 3.7			2.0 1.0 0.1 1.6	0.8 0.8 0.1 2.5			1.0 1.0 0.0 0.8	0.8 0.8 0.0 1.6			1.0 1.0 0.0 0.8	0.8 0.8 0.0 1.6			20% 20% 5%
3	SUBSISTING SUBSTANTIAL ROAD OR STREET WORK RESTRICTIONS (S58 and s58A of NRSWA)	Assessment to ensure that the permit application will not conflict with a notified restriction or a restriction period that is in force.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 1.0 0.0 1.6	1.0 0.0 0.0 0.8			2.0 5.0 2.0 1.6	4.0 1.9 7.5			1.0 1.0 0.5 0.8	0.8 0.8 0.5 2.1			0.5 0.5 0.5 0.4	0.4 0.4 0.5 1.3			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			20.0% 20.0% 5%
4	MAJOR WORKS ACTIVITY FITS SUBSTANTIAL STREET WORKS RESTRICTION CRITERIA	To determine whether the major works activity permit application meets the criteria for substantial street works and subsequent issue of a section 58A notice.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 3.0 3.0 1.0	3.0 3.0 3.0 3.0			2.0 10.0 3.0 2.0	2.0 10.0 3.0 15.0			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			0% 0% 0%
5	COORDINATION OF PROPOSED ACTIVITIES	There a number of sub-tasks as shown below which encapsulate the discrete items which contribute to the execution of this task:																						
	a) SITE AVAILABILITY AND WORK PERIOD REVIEW	Permit application checked to determine if there are any other proposed or subsisting activities that may conflict in the same work period for the location of impact. If necessary establish a suitable solution to accommodate the activity whilst minimising disruption of traffic.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 0.0 0.7	2.0 0.0 0.0 1.4			2.0 3.0 0.0 1.4	2.1 0.0 3.5			1.0 2.0 0.0 0.7	1.4 0.0 2.1			1.0 2.0 0.0 0.7	1.4 0.0 2.1			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			30% 30% 5%
	b) COLLABORATIVE WORKING ASSESSMENT	An assessment where every consideration is made for opportunities to seek collaborative working so that the potential disruption or impact for the sum of the individual works can be reduced through site or trench sharing initiatives.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 0.0 0.7	2.0 0.0 0.0 1.6			2.0 5.0 0.0 1.4	4.0 0.0 5.4			5.0 5.0 0.0 3.5	4.0 0.0 7.5			2.0 2.0 0.0 1.4	1.6 0.0 3.0			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			30% 20% 0%
	c) TRAFFIC MANAGEMENT TYPE ASSESSMENT	To determine that the traffic management type selected by the activity promoter is relevant and appropriate for the successful execution of the activity. Factors to consider will include those of safety and minimising inconvenience to the highway user.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 5.0 0.5 0.7	5.0 0.5 0.5 4.0			5.0 5.0 1.0 3.5	4.0 1.0 8.5			2.0 5.0 1.0 1.4	4.0 1.0 6.4			1.0 3.0 0.0 0.7	2.4 0.0 3.1			1.0 3.0 0.0 0.7	2.4 0.0 3.1			30% 20% 0%
	d) IMPACT ASSESSMENT BY ACTIVITY PROMOTERS	A review is made of the impact assessment set out by the activity promoter. All factors (not just those presented by the promoter) will be considered and judged as having being appropriately determined and mitigated wherever practical. Assessment may be necessary in respect of a reduction of road space and effect on network capacity.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 5.0 2.0 2.0	5.0 2.0 2.0 5.0			5.0 5.0 1.0 5.0	5.0 1.0 11.0			4.0 3.0 0.0 4.0	3.0 0.0 7.0			3.0 2.0 0.0 3.0	2.0 0.0 5.0			0.0 3.0 0.0 0.0	3.0 0.0 3.0			0% 0% 0%
	e) IMPACT ASSESSMENT ON PUBLIC TRANSPORT OPERATORS	Scrutiny of activities with specific consideration given to the impact on the public transport operators (buses, trains, trams, etc), including the review of any consultations undertaken and checking of stakeholder agreements reached.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 5.0 0.0 2.0	5.0 0.0 0.0 2.5			5.0 5.0 1.0 5.0	2.5 1.0 8.5			3.0 5.0 1.0 3.0	2.5 1.0 6.5			2.0 2.0 0.0 2.0	1.0 0.0 3.0			2.0 5.0 0.0 2.0	2.5 0.0 4.5			0% 50% 0%
	f) IMPACT ASSESSMENT ON ALL NETWORKS	Scrutiny of activities with specific consideration given to the Network Management Duty responsibility to ascertain the disruption impact on all networks (cycle, freight, etc) have been assessed and mitigated in the most effective manner. Assessment may be necessary in respect of a reduction of road space and affect on network capacity.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 5.0 2.0 2.0	5.0 2.0 2.0 5.0			5.0 5.0 1.0 5.0	5.0 1.0 11.0			3.0 5.0 1.0 3.0	5.0 1.0 9.0			2.0 5.0 0.0 2.0	5.0 0.0 7.0			2.0 5.0 0.0 2.0	5.0 0.0 7.0			0% 0% 0%
	g) IMPACT ASSESSMENT ON PLANNED EVENTS, INCIDENTS AND HIGHWAYS ACT 1980 ACTIVITIES (E.G. SKIPS)	To determine whether the proposed works may impact on planned events, incidents effecting the network and Highways Act 1980 activities (e.g. skips). If an impact is identified, the authority to consider options and may enter into dialogue for the resolution with activity promoter and affected stakeholders.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 5.0 2.0 1.0	5.0 2.0 2.0 5.0			3.0 3.0 1.0 3.0	3.0 1.0 7.0			3.0 2.0 0.0 3.0	2.0 0.0 5.0			1.0 2.0 0.0 1.0	2.0 0.0 3.0			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			0% 0% 0%
h) ACTIVITY ASSESSED FOR APPROPRIATENESS OF LOCATION OF NEW APPARATUS	Assessment of activity to determine whether the permit application should be refused or revised if the placement of apparatus in the street is likely to cause congestion that could be otherwise avoided or reduced if the apparatus could reasonably be placed in an alternative street.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 5.0 1.0 2.0	5.0 1.0 1.0 5.0			5.0 10.0 2.0 5.0	10.0 2.0 17.0			5.0 7.0 1.0 5.0	7.0 1.0 13.0			2.0 3.0 0.0 2.0	3.0 0.0 5.0			0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0			0% 0% 0%	
6	COMPLIANCE OF ACTIVITY FOR STREETS SUBJECT TO SPECIAL CONTROLS OR WITH RESPECT TO THE RELEVANT AUTHORITIES	To determine that the proposed activity which may impact on streets that are subject to special controls (such as protected streets, streets with special engineering difficulties, traffic-sensitive streets, or works affecting a bridge or sewer authority) have complied with appropriate legislation. This may include dialogue with structure owner.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 2.0 1.0 1.4	2.0 1.0 1.0 1.6			2.0 5.0 1.0 1.4	4.0 1.0 6.4			1.0 2.0 1.0 0.7	2.0 1.0 3.3			2.0 2.0 0.0 1.4	1.6 0.0 3.0			1.0 2.0 0.0 0.7	1.6 0.0 2.3			30% 20% 0%
7	ASSESSMENT OF DURATION OF PERMIT ACTIVITIES	To determine that the permit application estimated duration is reasonable, taking into account all aspects of the activity. Liaise with the activity promoter where duration appears to be excessive with a view to agreeing a revised duration.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	0.0 5.5 1.0 0.0	5.5 1.0 0.5 2.8			2.0 2.0 0.0 1.0	2.0 1.0 2.0			1.0 2.0 1.0 0.5	2.0 1.0 2.0			1.0 2.0 1.0 0.5	2.0 1.0 2.0			1.0 2.0 1.0 0.5	2.0 1.0 2.0			50% 50% 50%
8	ASSESSMENT OF IMPACT ON EXISTING WORKS LICENSED UNDER SECTION 50 OF NRSWA	To determine whether the proposed activity impacts on apparatus placed under a section 50 licence. Details of the apparatus record to be made available to the activity promoter for consideration within their promoted activity.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 5.0 1.0 0.5	5.0 1.0 0.5 2.5			2.0 3.0 1.0 1.0	1.5 0.5 3.0			1.0 2.0 1.0 0.5	2.0 1.0 2.0			1.0 2.0 1.0 0.5	2.0 1.0 2.0			1.0 2.0 1.0 0.5	2.0 1.0 2.0			50% 50% 50%
9	PUBLIC CONSULTATION / NOTIFICATION	To evaluate that appropriate consultation and publicity for the activity has or will take place with relevant stakeholders (such as resident and business groups, frontagers, police, public transport operators, travelling public, etc), and that stakeholders responses have been duly considered by the promoter.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 1.0 0.9	2.0 0.8 0.8 1.6			15.0 10.0 7.0 13.5	8.0 5.6 27.1			10.0 5.0 3.0 9.0	4.0 2.4 15.4			2.0 2.0 1.0 1.8	1.6 0.8 4.2			1.5 2.0 0.0 1.4	1.6 0.0 3.0			10% 20% 20%
10	ENVIRONMENTAL CONSIDERATIONS	To evaluate that any matters which may have an environmental impact (such as noise and dust) are identified and appropriately actioned to demonstrate that the necessary balance of the issues and execution of the activity is reflected. This may include discussions with the appropriate environmental health office.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 1.0 1.0 1.6	1.0 1.0 1.0 0.7			5.0 5.0 1.0 4.0	3.5 0.8 8.3			2.0 3.0 1.0 1.6	2.1 0.8 4.5			1.0 1.0 1.0 0.8	0.7 0.8 2.3			1.0 1.0 0.0 0.8	0.7 0.0 1.5			20% 30% 20%
11	PROMOTER GENERATED TELEPHONE CALL OR CONTACT	All relevant promoter generated telephone calls and/or emails are processed in regard to submitted permit applications. These may relate to enquiries on progress of application, requests for an early start prior to the submission of an application, or provision of supplementary information necessary for the authority to action approval.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	3.0 6.0 4.0 1.8	6.0 3.2 4.0 4.2			5.0 10.0 4.0 3.0	7.0 3.2 13.2			3.0 4.0 4.0 1.8	2.8 3.2 7.8			1.0 1.0 1.0 0.6	0.7 0.8 2.1			2.0 1.0 1.0 1.2	0.7 0.8 2.7			40% 30% 20%
12	STRATEGIC PROJECT PLANNING ASSESSMENT	Input may be requested by the activity promoter or required by the authority on activities affecting an area such as a major network or mains replacement programme. Reference to output from routine co-ordination forums may be necessary. This task may operate in advance of a formal permit application.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	3.0 0.0 1.0 2.4	0.0 1.0 1.0 0.0			5.0 5.0 2.0 4.0	3.5 1.9 9.4			3.0 5.0 1.0 2.4	3.5 1.0 6.9			1.0 1.0 0.0 0.8	0.7 0.0 1.5			0.0 1.0 0.0 0.0	0.7 0.0 0.7			20% 30% 5%
13	CONTROLLED PARKING ASSESSMENT	To evaluate that provisions have been made by the promoter for suspending or modifying controlled parking arrangements. Consideration will also have been given to providing alternative parking arrangements where practicable.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 5.0 3.0 1.0	5.0 3.0 3.0 4.8			1.0 5.0 3.0 1.0	4.8 3.0 8.7			1.0 5.0 3.0 1.0	4.8 3.0 8.7			1.0 2.0 1.0 1.0	1.9 1.0 3.9			1.0 1.0 1.0 1.0	1.0 1.0 2.9			5% 5% 0%
14	TEMPORARY TRAFFIC RESTRICTIONS (ROAD TRAFFIC REGULATION ACT 1984)	To verify that provisions have been made by the promoter to obtain the required approval/notice/order that relate to traffic regulation (such as road closures, banned turns, bus lanes, etc).	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	3.0 2.0 1.0 2.9	2.0 1.0 1.0 1.6			10.0 10.0 1.0 9.5	8.0 1.0 18.5			5.0 5.0 1.0 4.8	4.0 1.0 9.8			1.0 5.0 0.0 1.0	4.0 0.0 5.0			1.0 5.0 1.0 1.0	4.0 1.0 6.0			5% 20% 0%
15	PORTABLE LIGHT SIGNALS	Verify that the authority process for obtaining prior approval for the placement of portable light signals has been undertaken by the activity promoter.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.5 2.0 3.0 1.5	2.0 3.0 3.0 1.6			1.0 2.0 3.0 1.0	1.6 3.0 5.6			1.0 2.0 1.0 1.0	1.6 1.0 3.6			1.0 1.0 1.0 1.0	0.8 1.0 2.8			1.0 1.0 1.0 1.0	0.8 1.0 2.8			0% 20% 0%
16	DETAILED TRAFFIC MANAGEMENT ASSESSMENT	If an assessment is made that the activity may have an adverse impact on traffic flows, a more detailed traffic management proposal is requested and evaluated prior to permit determination. Evaluation may require scrutiny of activity method statements and site plans.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 5.0 2.0 1.6	5.0 2.0 1.9 3.5			5.0 15.0 10.0 4.0	10.5 9.5 24.0			5.0 10.0 5.0 4.0	7.0 4.8 15.8			2.0 4.0 1.0 1.6	2.8 1.0 5.4			2.0 4.0 1.0 1.6	2.8 1.0 5.4			20% 30% 5%

17	ACTIVITY SPECIFIC CO-ORDINATION MEETING	An activity specific office based co-ordination meeting to discuss complex activity proposals (including traffic management proposals and work method). This task may require attendance of other organisations, such as the police, environmental authority and public transport operators, and will include arranging and facilitating the meeting.	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>6.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>2.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.6</td><td>4.2</td><td>2.0</td><td>7.8</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	6.0				Traffic Managers		2.0			Adjusted Times	1.6	4.2	2.0	7.8	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>15.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>10.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>4.0</td><td>10.5</td><td>10.0</td><td>24.5</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	15.0				Traffic Managers		10.0			Adjusted Times	4.0	10.5	10.0	24.5	<table><tr><td>Street Works Officers</td><td>4.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>6.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>4.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.2</td><td>4.2</td><td>4.0</td><td>11.4</td></tr></table>	Street Works Officers	4.0				Street Works Co-Ordinators	6.0				Traffic Managers		4.0			Adjusted Times	3.2	4.2	4.0	11.4	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.6</td><td>1.4</td><td>1.0</td><td>4.0</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		1.0			Adjusted Times	1.6	1.4	1.0	4.0	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.8</td><td>1.4</td><td>0.0</td><td>2.2</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	0.8	1.4	0.0	2.2	<table><tr><td>Street Works Officers</td><td>20%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>30%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	20%				Street Works Co-Ordinators	30%				Traffic Managers		0%			Adjusted Times				
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18	SITE VISIT	A site visit may be made to ascertain a more detailed understanding of the extent of the proposed activity, the potential impact on environmentally sensitive areas, and any special local circumstances that need to be considered. The site visit may involve other representatives; e.g. the promoter, police, environmental authority, etc.	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>20.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>10.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.4</td><td>10.0</td><td>8.0</td><td>19.4</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	20.0				Traffic Managers		10.0			Adjusted Times	1.4	10.0	8.0	19.4	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>30.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>15.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.5</td><td>15.0</td><td>12.0</td><td>30.5</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	30.0				Traffic Managers		15.0			Adjusted Times	3.5	15.0	12.0	30.5	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>15.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>5.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.4</td><td>7.5</td><td>4.0</td><td>12.9</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	15.0				Traffic Managers		5.0			Adjusted Times	1.4	7.5	4.0	12.9	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>2.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.4</td><td>2.5</td><td>1.6</td><td>5.5</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	5.0				Traffic Managers		2.0			Adjusted Times	1.4	2.5	1.6	5.5	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>3.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.7</td><td>1.5</td><td>0.8</td><td>3.0</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	3.0				Traffic Managers		1.0			Adjusted Times	0.7	1.5	0.8	3.0	<table><tr><td>Street Works Officers</td><td>30%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>50%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>20%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	30%				Street Works Co-Ordinators	50%				Traffic Managers		20%			Adjusted Times				
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19	PERMIT DECISION AND ATTACHED CONDITIONS	After progression through the tasks of the permit application process, a decision is made to give either: a) Provisional Advanced Authorisation for a Permit; b) Permit Approval; or c) a Permit Refusal. Any approved applications will be issued with relevant conditions attached. Reasons will always be provided with a Permit Refusal.	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>4.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>2.0</td><td>4.0</td><td>1.0</td><td>7.0</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	4.0				Traffic Managers		1.0			Adjusted Times	2.0	4.0	1.0	7.0	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>10.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>5.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>5.0</td><td>10.0</td><td>5.0</td><td>20.0</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	10.0				Traffic Managers		5.0			Adjusted Times	5.0	10.0	5.0	20.0	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>2.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>2.0</td><td>5.0</td><td>2.0</td><td>9.0</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	5.0				Traffic Managers		2.0			Adjusted Times	2.0	5.0	2.0	9.0	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>2.0</td><td>2.0</td><td>1.0</td><td>5.0</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		1.0			Adjusted Times	2.0	2.0	1.0	5.0	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>2.0</td><td>2.0</td><td>0.0</td><td>4.0</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	2.0	2.0	0.0	4.0	<table><tr><td>Street Works Officers</td><td>0%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>0%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	0%				Street Works Co-Ordinators	0%				Traffic Managers		0%			Adjusted Times				
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20	ACTIVITY START AND FINISH CHECKS	Data validation and data content check of works start, works clear and works closed notices to ensure the data is compliant with the Technical Specification for EToN and that the notice information is intuitive and consistent with the permit and any conditions applied.	<table><tr><td>Street Works Officers</td><td>0.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>0.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr></table>	Street Works Officers	0.0				Street Works Co-Ordinators	0.0				Traffic Managers		0.0			Adjusted Times	0.0	0.0	0.0	0.0	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.5</td><td>1.8</td><td>0.0</td><td>5.3</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	3.5	1.8	0.0	5.3	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.5</td><td>1.8</td><td>0.0</td><td>5.3</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	3.5	1.8	0.0	5.3	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.5</td><td>1.8</td><td>0.0</td><td>5.3</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	3.5	1.8	0.0	5.3	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.7</td><td>0.9</td><td>0.0</td><td>1.6</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	1.0				Traffic Managers		0.0			Adjusted Times	0.7	0.9	0.0	1.6	<table><tr><td>Street Works Officers</td><td>30%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>10%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	30%				Street Works Co-Ordinators	10%				Traffic Managers		0%			Adjusted Times				
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21	REINSTATEMENT NOTICES CHECK	Data validation and data content check of the registered reinstatement for the activity to ensure the data is compliant with the Technical Specification for EToN and that the registration information is intuitive and consistent with the permit, its conditions, and the previous notices information, ie. clear or closed notice.	<table><tr><td>Street Works Officers</td><td>0.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>0.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.0</td><td>0.0</td><td>0.0</td><td>0.0</td></tr></table>	Street Works Officers	0.0				Street Works Co-Ordinators	0.0				Traffic Managers		0.0			Adjusted Times	0.0	0.0	0.0	0.0	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.0</td><td>1.4</td><td>0.0</td><td>4.4</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	3.0	1.4	0.0	4.4	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.0</td><td>1.4</td><td>0.0</td><td>4.4</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	3.0	1.4	0.0	4.4	<table><tr><td>Street Works Officers</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>3.0</td><td>1.4</td><td>0.0</td><td>4.4</td></tr></table>	Street Works Officers	5.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	3.0	1.4	0.0	4.4	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.6</td><td>0.7</td><td>0.0</td><td>1.3</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	1.0				Traffic Managers		0.0			Adjusted Times	0.6	0.7	0.0	1.3	<table><tr><td>Street Works Officers</td><td>40%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>30%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	40%				Street Works Co-Ordinators	30%				Traffic Managers		0%			Adjusted Times				
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22	ACTIVITY CANCELLATION	Data validation and data content check for the cancellation notice. Verification that no unauthorised activity has taken place, and that associated parking suspensions, TRO's, etc have been cancelled. Notification of cancelled works to affected stakeholders.	<table><tr><td>Street Works Officers</td><td>1.5</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>0.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.1</td><td>0.0</td><td>0.0</td><td>1.1</td></tr></table>	Street Works Officers	1.5				Street Works Co-Ordinators	0.0				Traffic Managers		0.0			Adjusted Times	1.1	0.0	0.0	1.1	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.4</td><td>1.4</td><td>0.0</td><td>2.8</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	1.4	1.4	0.0	2.8	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.4</td><td>1.4</td><td>0.0</td><td>2.8</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	1.4	1.4	0.0	2.8	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.7</td><td>1.4</td><td>0.0</td><td>2.1</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	0.7	1.4	0.0	2.1	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.7</td><td>1.4</td><td>0.0</td><td>2.1</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	2.0				Traffic Managers		0.0			Adjusted Times	0.7	1.4	0.0	2.1	<table><tr><td>Street Works Officers</td><td>30%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>30%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	30%				Street Works Co-Ordinators	30%				Traffic Managers		0%			Adjusted Times				
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23	INFORMAL DISPUTE RESOLUTION	This task is specific to seeking a local resolution of a dispute. A failure to resolve the dispute will move the issue to the formal dispute resolution stages of the appeals procedures, adjudication and arbitration.	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.6</td><td>4.0</td><td>1.0</td><td>6.6</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	5.0				Traffic Managers		1.0			Adjusted Times	1.6	4.0	1.0	6.6	<table><tr><td>Street Works Officers</td><td>10.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>10.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>5.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>8.0</td><td>8.0</td><td>5.0</td><td>21.0</td></tr></table>	Street Works Officers	10.0				Street Works Co-Ordinators	10.0				Traffic Managers		5.0			Adjusted Times	8.0	8.0	5.0	21.0	<table><tr><td>Street Works Officers</td><td>3.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>2.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>2.4</td><td>4.0</td><td>2.0</td><td>8.4</td></tr></table>	Street Works Officers	3.0				Street Works Co-Ordinators	5.0				Traffic Managers		2.0			Adjusted Times	2.4	4.0	2.0	8.4	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.8</td><td>0.8</td><td>1.0</td><td>2.6</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	1.0				Traffic Managers		1.0			Adjusted Times	0.8	0.8	1.0	2.6	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.8</td><td>0.8</td><td>1.0</td><td>2.6</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	1.0				Traffic Managers		1.0			Adjusted Times	0.8	0.8	1.0	2.6	<table><tr><td>Street Works Officers</td><td>20%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>20%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>0%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	20%				Street Works Co-Ordinators	20%				Traffic Managers		0%			Adjusted Times				
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24	COMPLAINTS AND ENQUIRIES	To seek ownership and resolution of any complaints or enquiries generated from the promoted activity. These may arise before the activity has commenced in relation to public consultation or notification.	<table><tr><td>Street Works Officers</td><td>1.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>2.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>0.6</td><td>3.0</td><td>1.8</td><td>5.4</td></tr></table>	Street Works Officers	1.0				Street Works Co-Ordinators	5.0				Traffic Managers		2.0			Adjusted Times	0.6	3.0	1.8	5.4	<table><tr><td>Street Works Officers</td><td>4.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>5.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>2.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>2.4</td><td>3.0</td><td>1.8</td><td>7.2</td></tr></table>	Street Works Officers	4.0				Street Works Co-Ordinators	5.0				Traffic Managers		2.0			Adjusted Times	2.4	3.0	1.8	7.2	<table><tr><td>Street Works Officers</td><td>3.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>3.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.8</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.8</td><td>1.8</td><td>1.8</td><td>5.4</td></tr></table>	Street Works Officers	3.0				Street Works Co-Ordinators	3.0				Traffic Managers		1.8			Adjusted Times	1.8	1.8	1.8	5.4	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.2</td><td>1.2</td><td>0.9</td><td>3.3</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		1.0			Adjusted Times	1.2	1.2	0.9	3.3	<table><tr><td>Street Works Officers</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>2.0</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>1.0</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td>1.2</td><td>1.2</td><td>0.9</td><td>3.3</td></tr></table>	Street Works Officers	2.0				Street Works Co-Ordinators	2.0				Traffic Managers		1.0			Adjusted Times	1.2	1.2	0.9	3.3	<table><tr><td>Street Works Officers</td><td>40%</td><td></td><td></td><td></td></tr><tr><td>Street Works Co-Ordinators</td><td>40%</td><td></td><td></td><td></td></tr><tr><td>Traffic Managers</td><td></td><td>10%</td><td></td><td></td></tr><tr><td>Adjusted Times</td><td></td><td></td><td></td><td></td></tr></table>	Street Works Officers	40%				Street Works Co-Ordinators	40%				Traffic Managers		10%			Adjusted Times				
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ALLOWABLE COST CALCULATION TEMPLATE - Category 3-4 Non-Traffic Sensitive Streets

Task Ref.	Permit Task	Permit Task Description	Personnel	Activity Designations					Notice Regime Reduction (%)
				Provisional Advanced Authorisation	Major Permit Application	Standard Permit Application	Minor Permit Application	Immediate Permit Application	
1	PERMIT DATA VALIDATION CHECK	Data validation of received permit application data and associated information for compliance with the Technical Specification for EToN prior to entry into the Local Street Works Register.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 1.0 0.0 2.0 1.0 0.0 3.0	2.0 1.0 0.0 2.0 1.0 0.0 3.0	1.0 0.5 0.5 1.0 0.5 0.5 2.0	0.5 0.5 0.5 0.5 0.5 0.5 1.5	1.0 0.0 0.0 1.0 0.0 0.0 1.0	0% 0% 0%
2	PERMIT DATA CONTENT CHECK	Scrutiny of the permit application data content to verify it is an authentic submission with adequate information that will enable a full assessment of the permit application.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 0.0 0.0 2.0 0.0 0.0 2.0	5.0 2.0 0.0 5.0 2.0 0.0 7.0	1.0 1.0 0.5 1.0 1.0 0.5 2.5	0.5 1.0 0.5 0.5 1.0 0.5 2.0	1.0 0.0 0.0 1.0 0.0 0.0 1.0	0% 0% 0%
3	SUBSISTING SUBSTANTIAL ROAD OR STREET WORK RESTRICTIONS (S58 and s58A of NRSWA)	Assessment to ensure that the permit application will not conflict with a notified restriction or a restriction period that is in force.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 0.0 0.0 1.8 0.0 0.0 1.8	5.0 2.0 0.0 4.5 1.6 0.0 6.1	1.0 1.0 0.0 0.9 0.8 0.0 1.7	0.5 0.5 0.0 0.5 0.4 0.0 0.9	1.0 0.0 0.0 0.9 0.0 0.0 0.9	10% 20% 0%
4	MAJOR WORKS ACTIVITY FITS SUBSTANTIAL STREET WORKS RESTRICTION CRITERIA	To determine whether the major works activity permit application meets the criteria for substantial street works and subsequent issue of a section 58A notice.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 1.5 0.5 1.0 1.5 0.5 3.0	1.0 2.0 1.0 1.0 2.0 1.0 4.0	0.0 0.0 0.0 0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0 0.0 0.0 0.0	0.0 0.0 0.0 0.0 0.0 0.0 0.0	0% 0% 0%
5	COORDINATION OF PROPOSED ACTIVITIES	There a number of sub-tasks as shown below which encapsulate the discrete items which contribute to the execution of this task: permit application checked to determine if there are any other proposed or subsisting activities that may conflict in the same work period for the location of impact. If necessary establish a suitable solution to accommodate the activity whilst minimising disruption of traffic.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	3.0 2.0 0.0 2.4 1.0 0.0 3.4	2.0 3.0 0.0 1.6 1.5 0.0 3.1	1.0 2.0 0.0 0.8 1.0 0.0 1.8	0.5 1.0 0.5 0.4 0.5 0.5 1.4	2.0 4.0 1.0 1.6 2.0 1.0 4.6	20% 50% 0%
a)	SITE AVAILABILITY AND WORK PERIOD REVIEW	An assessment where every consideration is made for opportunities to seek collaborative working so that the potential disruption or impact for the sum of the individual works can be reduced through site or trench sharing initiatives.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 2.0 1.0 2.0 2.0 1.0 5.0	2.0 5.0 1.0 2.0 5.0 1.0 8.0	2.0 2.0 0.0 2.0 2.0 0.0 4.0	0.5 0.5 0.5 0.5 0.5 0.5 1.5	0.0 0.0 0.0 0.0 0.0 0.0 0.0	0% 0% 0%
b)	COLLABORATIVE WORKING ASSESSMENT	To determine that the traffic management type selected by the activity promoter is relevant and appropriate for the successful execution of the activity. Factors to consider will include those of safety and minimising inconvenience to the highway user.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 0.0 0.7 1.2 0.0 1.9	1.0 4.0 2.0 0.7 2.4 2.0 5.1	1.5 3.0 1.0 1.1 1.8 1.0 3.9	0.5 1.5 0.5 0.4 0.9 0.5 1.8	1.0 2.0 0.0 0.7 1.2 0.0 1.9	30% 40% 0%
c)	TRAFFIC MANAGEMENT TYPE ASSESSMENT	A review is made of the impact assessment set out by the activity promoter. All factors (not just those presented by the promoter) will be considered and judged as having being appropriately determined and mitigated wherever practical. Assessment may be necessary in respect of a reduction of road space and effect on network capacity.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 1.0 2.0 2.0 0.8 2.0 4.8	1.0 4.0 2.0 1.0 3.2 2.0 6.2	1.0 2.0 1.0 1.0 1.6 1.0 3.6	0.5 0.5 0.0 0.5 0.4 0.0 0.9	0.0 1.0 0.0 0.0 0.8 0.0 0.8	0% 20% 0%
d)	IMPACT ASSESSMENT BY ACTIVITY PROMOTERS	Scrutiny of activities with specific consideration given to the impact on the public transport operators (buses, trains, trams, etc), including the review of any consultations undertaken and checking of stakeholder agreements reached.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 1.0 1.0 0.8 0.5 1.0 2.3	1.0 5.0 1.0 0.8 2.5 1.0 4.3	1.0 1.0 0.0 0.8 0.5 0.0 1.3	0.0 0.5 0.0 0.0 0.3 0.0 0.3	0.0 1.0 0.0 0.0 0.5 0.0 0.5	20% 50% 0%
e)	IMPACT ASSESSMENT ON PUBLIC TRANSPORT OPERATORS	Scrutiny of activities with specific consideration given to the Network Management Duty responsibility to ascertain the disruption impact on all networks (cycle, freight, etc) have been assessed and mitigated in the most effective manner. Assessment may be necessary in respect of a reduction of road space and effect on network capacity.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 1.0 0.0 1.4 0.5 0.0 1.9	2.0 5.0 1.0 1.4 2.5 1.0 4.9	1.0 2.0 1.0 0.7 1.0 1.0 2.7	0.5 1.0 0.0 0.7 0.5 0.0 1.2	2.0 2.0 0.0 1.4 1.0 0.0 2.4	30% 50% 0%
f)	IMPACT ASSESSMENT ON ALL NETWORKS	To determine whether the proposed activities may impact on planned events, incidents affecting the network and Highways Act 1980 activities (e.g. skips). If an impact is identified, the authority will need to consider options and may enter into dialogue for the resolution with the activity promoter and affected stakeholders.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.5 2.0 0.0 1.1 1.0 0.0 2.1	2.0 5.0 1.0 1.4 2.5 1.0 4.9	1.0 2.0 0.0 0.7 1.0 0.0 1.7	1.0 3.0 0.0 0.7 1.5 0.0 2.2	1.0 2.0 0.0 0.7 1.0 0.0 1.7	30% 50% 0%
g)	IMPACT ASSESSMENT ON PLANNED EVENTS, INCIDENTS AND HIGHWAYS ACT 1980 ACTIVITIES (E.G. SKIPS)	Assessment of activity to determine whether the permit application should be refused or revised if the placement of apparatus in the street is likely to cause congestion that could be otherwise avoided or reduced if the apparatus could reasonably be placed in an alternative street.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 2.0 1.0 2.0 1.6 1.0 4.6	2.0 3.0 1.0 2.0 2.4 1.0 5.4	1.0 1.0 0.0 1.0 0.8 0.0 1.8	1.0 0.5 0.0 1.0 0.4 0.0 1.4	0.0 0.0 0.0 0.0 0.0 0.0 0.0	0% 20% 0%
h)	ACTIVITY ASSESSED FOR APPROPRIATENESS OF LOCATION OF NEW APPARATUS	To determine that the proposed activity which may impact on streets that are subject to special controls (such as protected streets, streets with special engineering difficulties, traffic-sensitive streets, or works affecting a bridge or sewer authority) have complied with appropriate legislation. This may include dialogue with structure owner.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 2.0 1.0 1.4 1.0 1.0 3.4	2.0 3.0 1.0 1.4 1.5 1.0 3.9	1.0 1.0 1.0 0.7 0.5 1.0 2.2	0.5 0.5 0.0 0.4 0.3 0.0 0.6	1.0 2.0 0.0 0.7 1.0 0.0 1.7	30% 50% 0%
6	COMPLIANCE OF ACTIVITY FOR STREETS SUBJECT TO SPECIAL CONTROLS OR WITH RESPECT TO THE RELEVANT AUTHORITIES	To determine that the permit application estimated duration is reasonable, taking into account all aspects of the activity. Liaise with the activity promoter where duration appears to be excessive with a view to agreeing a revised duration.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 5.0 2.0 1.4 3.0 2.0 6.4	3.0 5.0 2.0 2.1 3.0 2.0 7.1	2.0 3.0 1.0 1.4 1.8 1.0 4.2	0.5 1.0 0.0 0.4 0.6 0.0 1.0	2.0 2.0 0.0 1.4 1.2 0.0 2.6	30% 40% 0%
7	ASSESSMENT OF DURATION OF PERMIT ACTIVITIES	To determine whether the proposed activity impacts on apparatus placed under a section 50 licence. Details of the apparatus record to be made available to the activity promoter for consideration within their promoted activity.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 0.0 0.7 1.4 0.0 2.1	2.0 3.0 0.0 1.4 2.1 0.0 3.5	1.0 2.0 0.0 0.7 1.4 0.0 2.1	1.0 2.0 0.0 0.7 1.4 0.0 2.1	0.0 0.0 0.0 0.7 0.0 0.0 0.7	30% 30% 0%
8	ASSESSMENT OF IMPACT ON EXISTING WORKS LICENSED UNDER SECTION 50 OF NRSWA	To evaluate that appropriate consultation and publicity for the activity has or will take place with relevant stakeholders (such as resident and business groups, transport operators, police, public transport operators, travelling public, etc), and that stakeholders responses have been duly considered by the promoter.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 1.0 0.8 1.4 0.9 3.1	2.0 7.0 3.0 1.6 4.9 2.7 9.2	1.5 3.0 0.5 1.2 2.1 0.5 3.8	1.0 2.0 0.0 0.8 1.4 0.0 2.2	1.0 1.0 0.0 0.8 0.7 0.0 1.5	20% 30% 10%
9	PUBLIC CONSULTATION / NOTIFICATION	To evaluate that any matters which may have an environmental impact (such as noise, dust and proximity to trees) are identified and appropriately actioned to demonstrate that the necessary balance of the issues and execution of the activity is reflected. This may include discussions with the appropriate environmental health office.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 1.5 0.0 1.6 1.2 0.0 2.8	2.0 5.0 1.0 1.6 4.0 1.0 6.6	2.0 2.0 0.0 1.6 1.6 0.0 3.2	1.0 1.0 0.0 0.8 0.8 0.0 1.6	0.0 0.0 0.0 0.0 0.0 0.0 0.0	20% 20% 0%
10	ENVIRONMENTAL CONSIDERATIONS	All relevant promoter generated telephone calls and/or emails are processed in regard to submitted permit applications. These may relate to enquiries on progress of application, requests for an early start prior to the submission of an application, or provision of supplementary information necessary for the authority to action approval.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	2.0 4.0 2.0 1.0 2.0 2.0 5.0	2.0 5.0 2.0 1.0 2.5 2.0 5.5	1.0 2.0 1.0 0.5 1.0 1.0 2.5	1.0 1.0 0.0 0.5 0.5 0.0 1.0	3.0 4.0 1.0 1.5 2.0 1.0 4.5	50% 50% 0%
11	PROMOTER GENERATED TELEPHONE CALL OR CONTACT	Input may be requested by the activity promoter or required by the authority on activities affecting an area such as a major network or mains replacement programme. Reference to output from routine co-ordination forums may be necessary. This task may operate in advance of a formal permit application.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 1.0 0.5 0.8 0.6 0.5 1.9	1.0 2.0 1.0 0.8 1.2 1.0 3.0	0.5 0.5 0.5 0.4 0.3 0.5 1.2	0.5 0.5 0.0 0.4 0.3 0.0 0.7	0.0 0.0 0.0 0.0 0.0 0.0 0.0	20% 40% 0%
12	STRATEGIC PROJECT PLANNING ASSESSMENT	To evaluate that provisions have been made by the promoter for suspending or modifying controlled parking arrangements. Consideration will also have been given to providing alternative parking arrangements where practicable.	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 1.0 1.0 0.7 0.6 1.0 2.3	2.0 1.0 2.0 1.4 0.6 2.0 4.0	1.0 1.0 0.0 0.7 0.6 0.0 1.3	1.0 0.5 0.0 0.7 0.3 0.0 1.0	1.0 0.5 0.0 0.7 0.3 0.0 1.0	30% 40% 0%
13	CONTROLLED PARKING ASSESSMENT	To verify that provisions have been made by the promoter to obtain the required approval/notice/order that relate to traffic regulation (such as road closures, banned turns, bus lanes, etc).	Street Works Officers Street Works Co-Ordinators Traffic Managers Adjusted Times	1.0 2.0 0.0 0.8 1.2 0.0 2.0	1.0 2.0 0.0 0.8 1.2 0.0 2.0	1.0 1.0 0.0 0.8 0.6 0.0 1.4	1.0 0.5 0.0 0.8 0.3 0.0 1.1	1.0 0.0 0.0 0.8 0.0 0.0 0.8	20% 40% 0%
14	TEMPORARY TRAFFIC RESTRICTIONS (ROAD TRAFFIC REGULATION ACT 1984)								

15	PORTABLE LIGHT SIGNALS	Verify that the authority process for obtaining prior approval for the placement of portable light signals has been undertaken by the activity promoter.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>1.0</div><div>2.0</div><div>0.0</div><div>0.7</div><div>1.2</div><div>0.0</div><div>1.9</div></div>	<div><div>1.0</div><div>2.0</div><div>0.0</div><div>0.7</div><div>1.2</div><div>0.0</div><div>1.9</div></div>	<div><div>1.0</div><div>1.0</div><div>0.0</div><div>0.7</div><div>0.6</div><div>0.0</div><div>1.3</div></div>	<div><div>1.0</div><div>0.5</div><div>0.0</div><div>0.7</div><div>0.3</div><div>0.0</div><div>1.0</div></div>	<div><div>1.0</div><div>0.0</div><div>0.0</div><div>0.7</div><div>0.0</div><div>0.0</div><div>0.7</div></div>	<div><div>30%</div><div>40%</div><div>10%</div></div>
16	DETAILED TRAFFIC MANAGEMENT ASSESSMENT	If an assessment is made that the activity may have an adverse impact on traffic flows, a more detailed traffic management proposal is requested and evaluated prior to permit determination. Evaluation may require scrutiny of activity method statements and site plans.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>1.0</div><div>3.0</div><div>1.5</div><div>0.9</div><div>2.1</div><div>1.4</div><div>4.4</div></div>	<div><div>2.0</div><div>7.0</div><div>3.0</div><div>1.8</div><div>4.9</div><div>2.9</div><div>9.6</div></div>	<div><div>1.0</div><div>1.0</div><div>0.5</div><div>0.9</div><div>0.7</div><div>0.5</div><div>2.1</div></div>	<div><div>1.0</div><div>1.0</div><div>0.5</div><div>0.9</div><div>0.7</div><div>0.5</div><div>2.1</div></div>	<div><div>1.0</div><div>1.0</div><div>0.0</div><div>0.9</div><div>0.7</div><div>0.0</div><div>1.6</div></div>	<div><div>10%</div><div>30%</div><div>5%</div></div>
17	ACTIVITY SPECIFIC CO-ORDINATION MEETING	An activity specific office based co-ordination meeting to discuss complex activity proposals (including traffic management proposals and work method). This task may require attendance of other organisations, such as the police, environmental authority and public transport operators, and will include arranging and facilitating the meeting.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>3.0</div><div>8.0</div><div>5.0</div><div>1.8</div><div>4.0</div><div>4.0</div><div>9.8</div></div>	<div><div>5.0</div><div>12.0</div><div>2.0</div><div>3.0</div><div>5.0</div><div>1.6</div><div>10.6</div></div>	<div><div>5.0</div><div>10.0</div><div>2.0</div><div>3.0</div><div>5.0</div><div>1.6</div><div>9.6</div></div>	<div><div>2.0</div><div>4.0</div><div>0.0</div><div>1.2</div><div>2.0</div><div>0.0</div><div>3.2</div></div>	<div><div>0.0</div><div>2.0</div><div>0.0</div><div>0.0</div><div>1.0</div><div>0.0</div><div>1.0</div></div>	<div><div>40%</div><div>50%</div><div>20%</div></div>
18	SITE VISIT	A site visit may be made to ascertain a more detailed understanding of the extent of the proposed activity, the potential impact on environmentally sensitive areas, and any special local circumstances that need to be considered. The site visit may involve other representatives, e.g. the promoter, police, environmental authority, etc.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>8.0</div><div>13.0</div><div>5.0</div><div>4.8</div><div>6.5</div><div>4.0</div><div>15.3</div></div>	<div><div>7.0</div><div>15.0</div><div>5.0</div><div>4.2</div><div>7.5</div><div>4.0</div><div>15.7</div></div>	<div><div>5.0</div><div>10.0</div><div>2.0</div><div>3.0</div><div>5.0</div><div>1.6</div><div>9.6</div></div>	<div><div>1.0</div><div>10.0</div><div>0.5</div><div>0.6</div><div>5.0</div><div>0.4</div><div>6.0</div></div>	<div><div>2.0</div><div>5.0</div><div>1.0</div><div>1.2</div><div>2.5</div><div>0.0</div><div>4.5</div></div>	<div><div>40%</div><div>50%</div><div>20%</div></div>
19	PERMIT DECISION AND ATTACHED CONDITIONS	After progression through the tasks of the permit application process, a decision is made to give either: a) Provisional Advanced Authorisation for a Permit; b) Permit Approval; or c) a Permit Refusal. Any approved applications will be issued with relevant conditions attached. Reasons will always be provided with a Permit Refusal.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>2.0</div><div>2.0</div><div>1.0</div><div>2.0</div><div>2.0</div><div>1.0</div><div>5.0</div></div>	<div><div>4.0</div><div>6.0</div><div>2.0</div><div>4.0</div><div>6.0</div><div>2.0</div><div>12.0</div></div>	<div><div>3.0</div><div>2.0</div><div>1.0</div><div>3.0</div><div>2.0</div><div>1.0</div><div>6.0</div></div>	<div><div>2.0</div><div>2.0</div><div>1.0</div><div>2.0</div><div>2.0</div><div>1.0</div><div>5.0</div></div>	<div><div>2.0</div><div>2.0</div><div>0.0</div><div>2.0</div><div>2.0</div><div>0.0</div><div>4.0</div></div>	<div><div>0%</div><div>0%</div><div>0%</div></div>
20	ACTIVITY START AND FINISH CHECKS	Data validation and data content check of works start, works clear and works closed notices to ensure data is compliant with the Technical Specification for ET&N and that the notice information is intuitive and consistent with the permit and any conditions applied.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div></div>	<div><div>5.0</div><div>3.0</div><div>0.0</div><div>2.5</div><div>1.5</div><div>0.0</div><div>4.0</div></div>	<div><div>5.0</div><div>2.0</div><div>0.0</div><div>2.5</div><div>1.0</div><div>0.0</div><div>3.5</div></div>	<div><div>5.0</div><div>2.0</div><div>0.0</div><div>2.5</div><div>1.0</div><div>0.0</div><div>3.5</div></div>	<div><div>5.0</div><div>2.0</div><div>0.0</div><div>2.5</div><div>1.0</div><div>0.0</div><div>3.5</div></div>	<div><div>50%</div><div>50%</div><div>0%</div></div>
21	REINSTATEMENT NOTICES CHECK	Data validation and data content check of the registered reinstatement for the activity to ensure the data is compliant with the Technical Specification for ET&N and that the registration information is intuitive and consistent with the permit, its conditions, and the previous notices information, ie. clear or closed notice.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div><div>0.0</div></div>	<div><div>3.0</div><div>0.0</div><div>0.0</div><div>1.8</div><div>0.0</div><div>0.0</div><div>1.8</div></div>	<div><div>4.0</div><div>0.0</div><div>0.0</div><div>2.4</div><div>0.0</div><div>0.0</div><div>2.4</div></div>	<div><div>4.0</div><div>0.0</div><div>0.0</div><div>2.4</div><div>0.0</div><div>0.0</div><div>2.4</div></div>	<div><div>5.0</div><div>2.0</div><div>0.0</div><div>3.0</div><div>1.0</div><div>0.0</div><div>4.0</div></div>	<div><div>40%</div><div>50%</div><div>0%</div></div>
22	ACTIVITY CANCELLATION	Data validation and data content check for the cancellation notice. Verification that no unauthorised activity has taken place, and that associated parking suspensions, TRO's, etc have been cancelled. Notification of cancelled works to affected stakeholders.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>1.0</div><div>0.0</div><div>0.0</div><div>0.8</div><div>0.0</div><div>0.0</div><div>0.8</div></div>	<div><div>2.0</div><div>1.0</div><div>0.0</div><div>1.6</div><div>0.6</div><div>0.0</div><div>2.2</div></div>	<div><div>1.0</div><div>1.0</div><div>0.0</div><div>0.8</div><div>0.6</div><div>0.0</div><div>1.4</div></div>	<div><div>1.0</div><div>1.0</div><div>0.0</div><div>0.8</div><div>0.6</div><div>0.0</div><div>1.4</div></div>	<div><div>1.0</div><div>1.0</div><div>0.0</div><div>0.8</div><div>0.6</div><div>0.0</div><div>1.4</div></div>	<div><div>20%</div><div>40%</div><div>0%</div></div>
23	INFORMAL DISPUTE RESOLUTION	This task is specific to seeking a local resolution of a dispute. A failure to resolve the dispute will move the issue to the formal dispute resolution stages of the appeals procedures, adjudication and arbitration.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>1.0</div><div>2.0</div><div>0.0</div><div>0.7</div><div>1.0</div><div>0.0</div><div>1.7</div></div>	<div><div>2.0</div><div>4.0</div><div>2.0</div><div>1.4</div><div>2.0</div><div>1.6</div><div>5.0</div></div>	<div><div>1.0</div><div>2.0</div><div>1.0</div><div>0.7</div><div>1.0</div><div>0.8</div><div>2.5</div></div>	<div><div>0.5</div><div>1.0</div><div>0.5</div><div>0.4</div><div>0.5</div><div>0.4</div><div>1.3</div></div>	<div><div>2.0</div><div>5.0</div><div>2.0</div><div>1.4</div><div>2.5</div><div>1.6</div><div>5.5</div></div>	<div><div>30%</div><div>50%</div><div>20%</div></div>
24	COMPLAINTS AND ENQUIRIES	To seek ownership and resolution of any complaints or enquiries generated from the promoted activity. These may arise before the activity has commenced in relation to public consultation or notification.	<div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Adjusted Times</div></div> <div><div>1.0</div><div>1.0</div><div>1.0</div><div>0.6</div><div>0.5</div><div>0.8</div><div>1.9</div></div>	<div><div>2.0</div><div>4.0</div><div>2.0</div><div>1.2</div><div>2.0</div><div>1.6</div><div>4.8</div></div>	<div><div>3.0</div><div>5.0</div><div>1.0</div><div>1.8</div><div>2.5</div><div>0.8</div><div>5.1</div></div>	<div><div>3.0</div><div>4.0</div><div>1.0</div><div>1.8</div><div>2.0</div><div>0.8</div><div>4.6</div></div>	<div><div>2.0</div><div>2.0</div><div>1.0</div><div>1.2</div><div>1.0</div><div>0.8</div><div>3.0</div></div>	<div><div>40%</div><div>50%</div><div>20%</div></div>
			<div><div>TOTAL ACTUAL TIMES</div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Final Adjusted Times</div></div> <div><div>52.5</div><div>67.0</div><div>26.5</div><div>40.7</div><div>40.6</div><div>24.1</div><div>105.6</div></div>	<div><div>76.0</div><div>128.0</div><div>38.0</div><div>57.7</div><div>61.3</div><div>35.4</div><div>174.4</div></div>	<div><div>52.5</div><div>67.0</div><div>15.5</div><div>37.8</div><div>40.3</div><div>14.2</div><div>92.3</div></div>	<div><div>34.5</div><div>45.0</div><div>6.0</div><div>24.3</div><div>26.8</div><div>5.6</div><div>56.6</div></div>	<div><div>40.0</div><div>43.5</div><div>6.0</div><div>27.8</div><div>24.0</div><div>5.2</div><div>56.8</div></div>	<div><div>22%</div><div>34%</div><div>3%</div></div>
			<div><div>TOTAL ADJUSTED TIMES</div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>Final Adjusted Times</div></div> <div><div>40.7</div><div>40.6</div><div>24.1</div><div>105.6</div></div>	<div><div>57.7</div><div>61.3</div><div>35.4</div><div>174.4</div></div>	<div><div>37.8</div><div>40.3</div><div>14.2</div><div>92.3</div></div>	<div><div>24.3</div><div>26.8</div><div>5.6</div><div>56.6</div></div>	<div><div>27.8</div><div>24.0</div><div>5.2</div><div>56.8</div></div>	<div><div>Total Hours</div><div>188.0</div><div>213.2</div><div>84.6</div><div>485.6</div></div>
			<div><div>HOURLY RATES for PERSONNEL</div><div>Street Works Officers</div><div>Street Works Co-Ordinators</div><div>Traffic Managers</div><div>PRE-OPERATIONAL FACTOR</div><div>ALLOWABLE COST</div></div> <div><div>£25</div><div>£27</div><div>£17</div><div>£69</div></div>	<div><div>£30</div><div>£34</div><div>£25</div><div>£114</div></div>	<div><div>£23</div><div>£27</div><div>£10</div><div>£60</div></div>	<div><div>£15</div><div>£18</div><div>£4</div><div>£36</div></div>	<div><div>£17</div><div>£16</div><div>£4</div><div>£36</div></div>	

Additional Operational Factors		Operational Description														
Factor Ref.	The details for any percentage adjustment items required for the overall running of the permit scheme, rather than each element of the individual permit.															
A	PRODUCTION OF KEY PERFORMANCE INDICATORS (KPIs)	Time to run and produce annual reports for a minimum of 4 out of the 7 Key Performance Indicators (KPIs) detailed in the Code of Practice for Permits. The KPIs are designed to provide a means of demonstrating parity of treatment for all activity promoters.	4%	£3	4%	£5	4%	£2	4%	£1	4%	£1				
B	INVOICING COSTS	To produce and issue invoices for PAA, permits, and permit variation fees, including dealing with follow-up queries and chasing outstanding payments due.	12%	£8	12%	£14	12%	£7	12%	£4	12%	£4				
C	IT SOFTWARE AND HARDWARE COSTS	Costs for software and hardware associated with deploying and maintaining an IT system for handling the permit process that is compliant with the Technical Specification for ET&N. Costs could include one-off deployment costs, software licenses, software training and ongoing support and development costs. Deductions must be made for any parts of the system that does not apply to the operation of a permit scheme.	5%	£3	5%	£6	5%	£3	5%	£2	5%	£2				
D	UNAUTHORISED AND ABANDONED ACTIVITIES	To assess and action all situations of unauthorised activities irrespective of the stage of works, the activity type, permit conditions or those conditions that may have been considered appropriate. Time spent discussing and assessing a proposed activity that is abandoned before an application would have been required.	9%	£6	9%	£10	9%	£5	9%	£3	9%	£3				
E	MANAGEMENT AND MONITORING	To manage and monitor the operation of a permit scheme to ensure compliance with the provisions of the permit scheme approved by the secretary of state, the legislation, regulations, statutory guidance and code of practice.	5%	£3	5%	£6	5%	£3	5%	£2	5%	£2				
			TOTAL PERCENTAGE FOR ADDITIONAL OPERATIONAL FACTOR		35%	£24	35%	£40	35%	£21	35%	£13	35%	£13	35%	£22
			ALLOWABLE COST		£93		£154		£80		£49		£49			

Total Permit Scheme Cost

Category 0-2 and Traffic Sensitive Streets					
Activity Type	Estimated No. of Permits	Cost per Permit	Estimated No. of Permit Variations	Cost per Permit Variation	Total Cost per Activity Type
Provisional Advance Authorisation	35	£148	N/A	N/A	£5,157
Major	34	£302	7	£45	£10,436
Standard	169	£177	17	£45	£30,666
Minor	630	£88	32	£45	£57,041
Immediate	368	£63	18	£45	£23,882
Sub Total	1236	N/A	74	£45	£127,180

Category 3-4 Non-Traffic Sensitive Streets					
Activity Type	Estimated No. of Permits	Cost per Permit	Estimated No. of Permit Variations	Cost per Permit Variation	Total Cost per Activity Type
Provisional Advance Authorisation	409	£93	N/A	N/A	£37,977
Major	410	£154	82	£35	£65,912
Standard	667	£80	67	£35	£56,041
Minor	1902	£49	95	£35	£96,728
Immediate	1374	£49	69	£35	£69,740
Sub Total	4763	N/A	313	£35	£326,397

TOTAL COSTS

£43,133

£76,347

£86,707

£153,768

£93,621

£453,577

Permit Scheme Cost Breakdown

Cost Type	Cost
Permit Application Employee Costs	£321,503
Permit Application Operational Factor Costs	£112,526
Total Permit Application Costs	£434,029

Permit Variation Employee Costs	£9,263
Permit Variation Operational Factor Costs	£4,988
Total Permit Variation Application Costs	£14,251

TOTAL PERMIT SCHEME COSTS

£448,280

REALITY CHECKS

Provisional Advanced Authorisation

Major Permit Application

Standard Permit Application

Minor Permit Application

Immediate Permit Application

Category 0-2 and Traffic Sensitive Streets

TOTAL TASK TIMES	48.0	115.5	46.5	210.0	133.0	206.5	83.0	422.5	89.0	121.5	41.6	252.1	50.5	64.0	14.5	129.0	29.5	53.5	10.0	93.0
ACTUAL PERMIT TIMES																				
Street Works Officers	39.6				109.2				72.4				39.6				23.1			
Street Works Co-Ordinators		84.9				156.2				91.5				49.4				40.0		
Traffic Managers			41.9				76.2				37.5				12.3				8.5	
Final Adjusted Permit Times				166.4				341.5				201.3				101.3				71.5
CURRENT NRSWA REGIME TIMES																				
Street Works Officers	8.5				23.9				16.6				10.9				6.5			
Street Works Co-Ordinators		30.6				50.4				30.1				14.6				13.6		
Traffic Managers			4.6				6.8				4.1				2.2				1.6	
Final NRSWA Regime Times				43.7				81.0				50.8				27.7				21.6
HOURLY RATES for PERSONNEL																				
Street Works Officers	£5				£15				£10				£7				£4			
Street Works Co-Ordinators		£20				£33				£20				£10				£9		
Traffic Managers			£3				£5				£3				£2				£1	
CURRENT COST OF NRSWA PERSONNEL/WORKS				£29				£53				£33				£18				£14

Category 3-4 Non-Traffic Sensitive Streets

TOTAL TASK TIMES	52.5	67.0	26.5	146.0	76.0	128.0	38.0	242.0	52.5	67.0	15.5	135.0	34.5	45.0	6.0	85.5	40.0	43.5	6.0	89.5
ACTUAL PERMIT TIMES																				
Street Works Officers	40.7				57.7				37.8				24.3				27.6			
Street Works Co-Ordinators		40.8				81.3				40.3				26.8				24.0		
Traffic Managers			24.1				35.4				14.2				5.6				5.2	
Final Adjusted Permit Times				105.6				174.4				92.3				56.6				56.8
CURRENT NRSWA REGIME TIMES																				
Street Works Officers	11.9				18.3				14.8				10.3				12.4			
Street Works Co-Ordinators		26.2				46.7				26.7				18.2				19.5		
Traffic Managers			2.4				2.6				1.3				0.4				0.8	
Final NRSWA Regime Times				40.4				67.7				42.7				28.9				32.7
HOURLY RATES for PERSONNEL																				
Street Works Officers	£7				£11				£9				£6				£8			
Street Works Co-Ordinators		£17				£31				£18				£12				£13		
Traffic Managers			£2				£2				£1				£0				£1	
CURRENT COST OF NRSWA PERSONNEL/WORKS				£26				£44				£27				£19				£21

Total NRSWA Employees (Back Calculation)

Category 0-2 and Traffic Sensitive Streets

Street Works Officers							
	Major (s54)	Major (s55)	Standard	Minor	Emerg & Urgent	Remdial	Cancelled
Hours per Works	0.14	0.40	0.28	0.66	0.11		
Total Works	29	29	137	540	301	168	174
Total Hours	4	12	38	356	32	0	0
No. of Existing Posts	0.00	0.01	0.02	0.22	0.02	0.00	0.00
Existing Employee Costs	£149	£421	£1,384	£13,010	£1,181	£0	£0

Street Works Coordinators							
	Major (s54)	Major (s55)	Standard	Minor	Emerg & Urgent	Remdial	Cancelled
Hours per Works	0.51	0.84	0.50	0.24	0.23		
Total Works	29	29	137	540	301	168	174
Total Hours	15	24	69	131	68	0	0
No. of Existing Posts	0.01	0.01	0.04	0.08	0.04	0.00	0.00
Existing Employee Costs	£585	£962	£2,713	£5,196	£2,688	£0	£0

Traffic Managers							
	Major (s54)	Major (s55)	Standard	Minor	Emerg & Urgent	Remdial	Cancelled
Hours per Works	0.08	0.11	0.07	0.04	0.03		
Total Works	29	29	137	540	301	168	174
Total Hours	2	3	9	20	8	0	0
No. of Existing Posts	0.00	0.00	0.01	0.01	0.00	0.00	0.00
Existing Employee Costs	£95	£140	£402	£834	£331	£0	£0

Category 3-4 Non-Traffic Sensitive Streets

Street Works Officers							
	Major (s54)	Major (s55)	Standard	Minor	Emerg & Urgent	Remdial	Cancelled
Hours per Works	0.20	0.31	0.25	0.17	0.21		
Total Works	341	341	547	1723	1131	652	766
Total Hours	67	104	134	294	234	0	0
No. of Existing Posts	0.04	0.06	0.08	0.18	0.14	0.00	0.00
Existing Employee Costs	£2,458	£3,797	£4,909	£10,745	£8,532	£0	£0

Street Works Coordinators							
	Major (s54)	Major (s55)	Standard	Minor	Emerg & Urgent	Remdial	Cancelled
Hours per Works	0.44	0.78	0.45	0.30	0.30		
Total Works	341	341	547	1723	1131	652	766
Total Hours	149	265	243	523	343	0	0
No. of Existing Posts	0.09	0.16	0.15	0.32	0.21	0.00	0.00
Existing Employee Costs	£5,889	£10,496	£9,626	£20,669	£13,567	£0	£0

Traffic Managers							
	Major (s54)	Major (s55)	Standard	Minor	Emerg & Urgent	Remdial	Cancelled
Hours per Works	0.04	0.04	0.02	0.01	0.01		
Total Works	341	341	547	1723	1131	652	766
Total Hours	13	15	12	12	15	0	0
No. of Existing Posts	0.01	0.01	0.01	0.01	0.01	0.00	0.00
Existing Employee Costs	£575	£641	£495	£520	£642	£0	£0

TOTALS

Street Works Officers	0.78	£46,585	Street Works Officers
Street Works Coordinators	1.11	£72,393	Street Works Coordinators
Traffic Managers	0.07	£4,675	Traffic Managers
TOTAL NO. OF NRSWA EMPLOYEES	1.96	£123,653	TOTAL EMPLOYEE COSTS

Additional Employees Required for Permits

Calculation 1	No.	+ / -
Total Employees Required for Permit Scheme Operation	5.05	
Total NRSWA Employees (Back Calculation)	1.96	
Total Number of Additional Employees Required for Permit Scheme Operation	3.09	158%

Calculation 2	No.	
Actual No. of NRSWA Employees Currently Employed	4	
Estimated No. of Additional Employees Required for Permits	6.31	
Total Employees Required for Permit Scheme Operation	10.31	

Deviation From Existing Employee Number Calculation (2)	-5.27
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